

<b>Present</b>	Kat Porter Rick Gurnell Natalie Todd James Batu Sumudu Thode Kim Collins	Principal Board Member (Presiding Member) Board Member Board Member Board Member (Secretary)
<b>Apologies</b>	Donovan Smith Sarah Goforth Yoyo Fu	Board Member Board Member Board Member
<b>Absent</b>		
<b>In Attendance</b>	Attending: Nil	

<b>1-2</b>	<b>Opening and Apologies</b>	
	<p><b>Vote for Presiding Member</b> The Board has voted and in favour and the motion has been carried. Therefore the new Presiding Member is Ricky Gurnell with immediate effect.</p> <p>Apologies received from Donovan Smith, Yoyo Fu, Sarah Goforth.</p> <p>The Board passes on their condolences for Donovan and note his continued absences are justified until further notice as per the Education Act requirements. We hope for a speedy recovery.</p> <p>RG - discussed the need for diligence with attendance. Commitment is needed please to where possible attend all meetings. Calendar invites were sent out so that members can plan and ensure they attend all meetings. All have agreed to these dates. If your commitment has changed, and you are unable to give full attendance you may wish to stand down to allow another who has the capacity to step in.</p> <p>Apologies received from Donovan due to medical reasons.</p>	<p><i>Moved: Kat</i> <i>Carried: Natalie</i> <i>Unanimous</i></p>
<b>3.</b>	<b>Expert Presentations</b>	
	Was not discussed - This is on hold until the next hui as members are away.	
<b>4.</b>	<b>Administration</b>	
	<p>Conflicts of interest to note - all have updated the register, none to note this meeting.</p> <p><b>Beginning of Year Admin</b></p> <ol style="list-style-type: none"> <li>Code of Conduct - resign and agree to how we will operate and behave in discussions</li> <li>Approval of the draft financial statement - to be sent to the auditors</li> </ol> <p><b>Resolution</b> The Board moved to accept the draft financial statement.</p>	<p><i>Noted</i></p>

	<p>3. Approval of the finance budget for 2026 - review and finalise approval</p> <p><b>Resolution</b> The Board moved to accept the finance budget for 2026.</p> <hr/> <p><b>Delegations</b> 1. Delegations to the Principal</p> <p><b>Resolution</b> The Board again moved that the principal, Kat Porter, be given delegated authority as per the School Delegations List.</p> <p>2. Appointment of a Vice Presiding Member</p> <p><b>Resolution</b> The Board moved that Sumudu be appointed as Vice Presiding Member, and will act in this position as required for 2026.</p> <p>3. Delegations to the Committees</p> <p><b>Personnel Committee:</b> Sumudu, Rick, Kat and Yoyo. <b>Finance Committee:</b> Natalie, Kat</p> <p><b>Resolution</b> The Board moved that the following members be appointed as both Chair and members of the associated committees as per their remit stipulated in the appropriate Terms of Reference document.</p>	<p><i>Moved: Kat Carried: Natalie</i></p> <p><i>Moved: Rick Carried: James</i></p>
<b>5.</b>	<b>Approval of Previous Minutes</b>	
	<p>Minutes of the meeting held in December 2025 were approved.</p> <p>Minutes of the In-Committee meeting for December were approved.</p> <p>There were no Matters Arising from the previous meeting.</p>	<p><i>Moved: Rick Carried: Natalie</i></p> <p><i>Moved: Kat Carried: Rick</i></p>
<b>6.</b>	<b>Principal's Report</b>	
	<p>The report was tabled and discussed.</p> <p>Move that the report be received</p>	<p><i>Move that the report be received</i></p> <p><i>Moved: Natalie Carried: Sumudu</i></p>
<b>7.</b>	<b>Board Workplan / Discussions (emergent)</b>	
	<i>Nil</i>	
<b>8.</b>	<b>Information / Risk</b>	
	<p>The Financial Report was approved - tabled and discussed.</p> <ul style="list-style-type: none"> <li>Looking at costing for work to be done</li> <li>Audit has finally been approved</li> </ul> <p>Property - See principals Report - tabled and discussed.</p> <p>The Health &amp; Safety Report - See principals Report - tabled and discussed.</p> <p>Personnel (in committee)</p> <p>Correspondence Register (in committee)</p>	<p><i>That the following reports/correspondence be received.</i></p> <p><i>Moved: Rick Carried: James</i></p> <p><i>Moved: Carried:</i></p>
<b>9.</b>	<b>In Committee</b>	
	<b>Motion: That the Board move In Committee and that the public be excluded from agenda items pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987. The reason being to discuss matters</b>	

	<p><i>related to personnel and learners and the grounds is to protect the privacy of individuals.</i></p> <p>The Board went into committee at 6.15pm The Board came out of committee at 6.16pm.</p>	<p><i>Moved: Sumudu Carried: Kat</i></p>
<b>10.</b>	<b>Additional Business</b>	
	<p>Note: Kat is overseas in the second week of Term 1 break. Kim will be Acting Principal over this week.</p> <p>Donovan Smith has officially requested leave for the upcoming Board meeting due to medical reasons. The Board approves this leave.</p>	<p>Noted.</p>
<b>11.</b>	<b>Discussions and Meeting Closure</b>	
	<p>Confirmation of Actions</p> <ul style="list-style-type: none"> <li>• Board discussions (actions listed below)</li> <li>• Board resolutions for current meeting.</li> </ul> <p>Confirm date of next meeting</p> <ul style="list-style-type: none"> <li>• 2026 Board schedule</li> </ul>	

	There being no other business, the meeting closed at 6.23pm with a karakia.	
	Next meeting: <b>25 March 2026 at 6:00pm</b>	

<b>Rick Gurnell</b> Presiding Member	<b>Kim Collins</b> Board Secretary
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