



Glenfield Primary School Board

Minutes of the Meeting
 Wednesday, 29 October 2025 at 6:00pm

Present	Kat Porter Rick Gurnell Donovan Smith Yoyo Fu Natalie Todd James Batu Kim Collins	Principal Board Member (Presiding Member) Board Member Board Member Board Member Board Member (Secretary)
Apologies	Sumudu Thode	Board Member
Absent	Sarah Goforth	Board Member
In Attendance	Presenting: Deputy Principals, Kim and Donovan Attending: Nil	

1-2	Opening and Apologies	
	The presiding member welcomed all to the meeting. Natalie joined us on line.	
3.	Expert Presentations	
	Donovan, Kat and Kim presented the SENCO Report <ul style="list-style-type: none"> Explained the tiers Tier 3 who school interventions, Tier 2 small groups and Tier 1 1-1 support Discussed the challenges of working with other agencies to improve attendance and interventions for 2026 	<i>Moved: Rick Carried: Kat</i>
4.	Administration	
	Conflicts of interest to note - all have updated the register, none to note this meeting.	<i>Noted</i>
5.	Approval of Previous Minutes	
	Minutes of the meeting held in August 2025 were approved. Minutes of the In-Committee meeting for August were approved. There were no Matters Arising from the previous meeting.	<i>Moved: Kat Carried: Rick</i>
6.	Principal's Report	
	The report was tabled and discussed. Key discussion notes are; <ul style="list-style-type: none"> Work on the pool and the retaining wall has begun There are many changes still happening within education 	<i>That the report be received. Moved: Donovan Carried: Natalie</i>

	Delivery of Policies <ul style="list-style-type: none"> The Board has already reviewed the Term 4 policies - no issues raised. 	Nothing new to note.
8.	Information / Risk	
	<p>The Financial Report was approved - tabled and discussed.</p> <ul style="list-style-type: none"> Looking at costing for work to be done Audit has finally been approved <p>Property - See principals Report - tabled and discussed.</p> <p>The Health & Safety Report was tabled and discussed.</p> <p>Personnel (in committee)</p> <p>Correspondence Register (in committee)</p>	<p><i>That the following reports/correspondence be received.</i></p> <p>Moved: Rick Carried: Kat</p> <p>Moved:Kat Carried: James</p>
9.	In Committee	
	<p><i>Motion: That the Board move In Committee and that the public be excluded from agenda items pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987. The reason being to discuss matters related to personnel and learners and the grounds is to protect the privacy of individuals.</i></p> <p>The Board went into committee at 6.41pm The Board came out of committee at 6.52pm.</p>	<p>Moved: Kat Carried: Donovan</p>
10.	Additional Business	
	Yoyo noted her absence from next month's meeting - approved.	Approved
11.	Discussions and Meeting Closure	
	<p>Confirmation of Actions</p> <ul style="list-style-type: none"> Board discussions (actions listed below) Board resolutions for current meeting. <p>Confirm date of next meeting</p> <ul style="list-style-type: none"> 2025 Board schedule 	

	There being no other business, the meeting closed at 6.54pm with a karakia.	
	Next meeting: 9 December 2025 at 6:00pm	

Rick Gurnell Presiding Member	Kim Collins Board Secretary
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