



Glenfield Primary School Board

Minutes of the Meeting
Tuesday, 5 August 2025 at 5:30pm

Present	Kat Porter Rick Gurnell Donovan Smith Yoyo Fu Chris Marshall Fiona Smith Kim Collins	Principal Board Member (Presiding Member) Board Member Board Member Board Member Board Member (Secretary)
Apologies (received in advance)	Sumudu Thode Kyla Plant	Board Member Board Member
Absent	Sarah Goforth	Board Member
In Attendance	Presenting: Jacque Allen Attending:	

1-2	Opening and Apologies	
	The Presiding Member welcomed everyone to the meeting and we opened with a karakia.	
3.	Expert Presentations	
	Expert Presentation - Jacque Allen, consultant - Workshop with Board re draft strategic plan and new school values <ul style="list-style-type: none">• Board identified key values from a Govt. lens• Top values across all cohorts: Inclusiveness, Integrity, Respect, Resilience, Partnership, Collaboration, Kindness• Discussed draft Strategic Plan Provided report from In-School Leads for Hauora <ul style="list-style-type: none">• Hauora Well-Being and Mitey Programme Rick thanked her for their time and presentation.	<i>Moved: Kat Carried: Rick</i>
4.	Administration	
	Conflicts of interest to note - none	<i>Noted</i>
5.	Approval of Previous Minutes	
	Minutes of the meeting held in June 2025 were approved. Minutes of the In-Committee meeting for June were approved. There were no Matters Arising from previous meeting	<i>Moved: Fiona Carried: Donovan</i>
6.	Principal's Report	
	The report was tabled and discussed. Key discussion notes are ;	<i>That the report be received. Moved: Fiona</i>

	<ul style="list-style-type: none"> • The new data set reflects the new benchmarks created by the government and have been reported on against the new curriculum. • Correlation between attendance and academic success - SLT discussed strategies already enacted to address this • Workplace Requirement Notice (WRN) • 	Carried: Chris
7.	Board Workplan / Discussions (emergent)	
	<p>Delivery of Policies</p> <ul style="list-style-type: none"> • The Board has reviewed the Term 3 policies - no issues raised. <p>Discussions</p> <p>1. 2025 school camp at Shakespear Lodge</p> <p>Resolution: The Board resolves to approve in principle that the 2025 school camp can go ahead. The Board unanimously approves this action.</p> <p>2. 2026 school dates</p> <p>Resolution: The Board resolves to approve the proposed 2025 school dates. The Board unanimously approves this action.</p> <p>3. 2026 out of zones spaces</p> <p>Resolution: The Board resolves to again approve 40 out of zone positions for the 2026 school year, based on four termly intakes. The Board unanimously approves this action.</p>	The Board unanimously approves these actions.
8.	Information / Risk	
	<p>The Financial Report was approved - tabled and discussed.</p> <p>Property - See principals Report - tabled and discussed.</p> <p>The Health & Safety Report was tabled and discussed.</p> <p>Personnel (in committee)</p> <p>Correspondence Register (in committee).</p>	<p><i>That the following reports/correspondence be received.</i></p> <p><i>Moved: Rick Carried: Fiona</i></p> <p><i>Moved: Fiona Carried: Chris</i></p> <p><i>Moved: Fiona Carried: Chris</i></p>
9.	In Committee	
	<p>Motion: <i>That the Board move In Committee and that the public be excluded from agenda items pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987. The reason being to discuss matters related to personnel and learners and the grounds is to protect the privacy of individuals.</i></p> <p>The Board went into committee at 7:13pm The Board came out of committee at 7:27pm.</p>	<i>Moved: Chris Carried: Fiona</i>
10.	Additional Business	
	Rick thanked Fiona and Chris for their service. Kat thanked Fiona and Chris and gave gifts from the board.	<i>Moved: Rick Carried: Kat</i>
11.	Discussions and Meeting Closure	
	<p>Confirmation of Actions</p> <ul style="list-style-type: none"> • Board discussions (actions listed below) • Board resolutions for current meeting. <p>Confirm date of next meeting</p> <ul style="list-style-type: none"> • 2025 Board schedule 	

	There being no other business, the meeting closed at 7:40pm with a karakia.	
	Next meeting: 23 September 2025 at 5:30pm	

Rick Gurnell Presiding Member	Kim Collins Board Secretary
---	---------------------------------------