

Glenfield Primary School Board

Minutes of the Meeting Tuesday, 13 May 2025 at 5:30pm

Present	Kat Porter	Principal
	Rick Gurnell	Board Member (Presiding Member)
	Yoyo Fu	Board Member
	Chris Marshall	Board Member
	Sarah Goforth	Board Member
	Donovan Smith	Board Member
	Kyla Plant	Board Member
	Kim Collins	(Secretary)
Apologies	Sumudu Thode	Board Member
	Fiona Smith	Board Member
In Attendance	Presenting: Donovan Smith (DP)	
	Attending:	

1- 2	Opening and Apologies		_
	The Presiding Member welcomed everyone to the meeting and we opened with a karakia.		
	 Feedback from Sarah Fleming (NZSBA) She would like to meet with the Board 2 - 3 times again on a different time to Board meeting night. Positives Agenda on a screen coming to the meeting with suggestions ahead of time, so it's more a discussion around ideas. We are here as a Board to represent the school and not our individual children. 		
3.	Expert Presentations		
	 Donovan joined us in person and presented key features of our Mathematics School curriculum. Follows a structured approach, explicit teaching Providing consistency in delivery and practice It's supposed to be free but there are still costs - PD Whole school PD - 5 over the 3 terms. Closing the equity gap Reports may look different - expectations have raised Maths is taught everyday 		
	Rick thanked him for his time and presentation.		
4.	Administration		
	Conflicts of interest to note - none	Noted	
	Māori Whānau Hui - Thursday 5th June		

5	Approval of Providua Minutes	
5.	Approval of Previous Minutes	
	Minutes of the meeting held in April 2025 were approved.	
	Minutes of the In-Committee minutes for April were approved.	Moved: Yoyo Carried: Chris
	There were no Matters Arising from previous meeting	
	 Review of Actions: Gifting Policy - Kat recommends we keep it as is and as/when 20+ tenures come up, we take it on their merits then Resolution: To keep the current gifting policy as is, and on the merit of long service, when recommended by the principal, we assess individuals on their merit. 	Moved: Donovan Carried: Kat
	 Staff Study Grant - Proposal: Agreed that there will be a \$2000 Budget a year Kat to tidy up the application. Kat has the final decision on acceptance. Add to Kat's Delegation of responsibilities. Resolution: That the Board delegates the responsibility of issuing and prioritising the funds from the Study Grant to staff. Chromebooks - Kat has sought a quote for 15 replacement chromebooks - \$5,710.20 Resolution: The Board agrees to approve the purchase. Pool - Governance is such that we need to make hard decisions regarding viability and financial commitments. Proposal: A committee to be formed to do due diligence to research all information/options/costs associated with the pool. Rick to email members. 	Moved: Yoyo Carried: Donovan Moved: Yoyo Carried: Donovan
6.	Principal's Report	
	 The report was tabled and discussed. Key notes are Neighbours fence MoE funds (20k) are funding a therapist RTLB funds (20k) is funding a systems review MoE will fix the broken pipe and other remedial property works associated with this Office systems and documentation is becoming digital to help with future audits 	That the report be received. Moved: Rick Carried: Kyla
7.	Board Workplan / Discussions (emergent)	
	 Delivery of Policies The Board has reviewed the Term 2 policies - no issues raised. 	
8.	Information / Risk	
	 The Financial Report was approved - see above - tabled and discussed. The neighbour's fence has fallen over. The quote to replace the neighbours fence is \$3,160.00 +gst, of which we would be going halves in. 	That the following reports/corresp ondence be received.
	Property - See principals Report - tabled and discussed.	Moved: Donovan
1	The Health & Safety Report was tabled and discussed.	Carried: Chris

	Personnel (in committee)		
	Correspondence Register (in committee).		
9.	In Committee		
	Motion: That the Board move In Committee and that the public be excluded from agenda items pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987. The reason being to discuss matters related to personnel and learners and the grounds is to protect the privacy of individuals.	Moved: Rick Carried: Sarah	
	The Board went into committee at 6:38pm The Board came out of committee at 7:08pm.		
10.	Additional Business		
	None.		
11.	Discussions and Meeting Closure		
	 Confirmation of Actions Board discussions (actions listed below) Board resolutions for current meeting. Confirm date of next meeting 2025 Board schedule 		

There being no other business, the meeting closed at 7:39pm with a karakia.	
Next meeting: 17 June 2025 at 5:30pm	

Rick Gurnell	Kim Collins
Presiding Member	Board Secretary